

Matching Gifts Program

CHEP Charitable Foundation



The CHEP Charitable Foundation Matching Gifts Program will match gifts up to US\$1,000 per employee per fiscal year on a one-for-one basis. CHEP recognizes the importance of individual support of nonprofit organizations. Through the Matching Gifts Program, CHEP Charitable Foundation assists many nonprofit institutions by combining the generosity of corporate resources with voluntary employee giving. This program is designed to encourage employee participation and promote individual support of the qualifying institutions most important to the employee.

Eligible Criteria

- The amount of each gift after any deduction for benefit(s) received, must equal at least US\$25.
- A maximum of US\$1,000 of gift(s) per participant per fiscal year (July 1 to June 30).
- Monetary gifts (cash, check, or credit card) only will be accepted.
- Only personal donations made to an eligible charitable organizations open to public participation and recognized as a tax-exempt by the U.S. Internal Revenue Service under section 501(c)(3) or Charity certified by the Canadian Government.

Employee Steps

1. Before submitting this form, confirm that the organization is recognized as a U.S. tax-exempt 501(c)(3) or Charity certified by the Canadian Government.
2. You personally made the donation.
3. Complete the Matching Gift form on the next page.
4. Send this completed form along with your donation or receipt of donation to the participating organization / charity.

Non Eligible Matches

- Any amount of the donation that you give where you receive a benefit(s), i.e. food, drink, memberships, subscriptions or tickets to an event.
- Fee for participation or membership, i.e. school band fee, Rotary Club membership.
- Fundraising dollars collected from an external event not organized by Brambles / CHEP and placed in a personal account.
- Donations or pledges collected from other people / parties towards your fundraising for a charitable organization.
- Payments made in lieu of tuition, books or other student fees.
- Gifts in the form of a pledge.
- Gifts to parochial schools or other schools of religious denomination which are not managed under the direction of an independent board of trustees.
- Gifts to athletic scholarships, political groups or candidates.

Note: The participating organization must submit the completed form with all documentation to CHEP Charitable Foundation by June 15 of the current fiscal year to be matched.

Step 1: CHEP Employee to complete:

Employee Name

Home Address

Amount of Gift

City

State

Zip

Date of Gift

Daytime Phone

Employees Signature

Recipient

- Please type or print legibly.
- Complete the below information and verify donation has been received.
- U.S. organization: Email or mail the completed signed form with a copy of your organization's current letter from the U.S. Internal Revenue Service regarding the tax-deductibility of the contribution for income tax purposes.
- Canadian organization: Email or mail the completed signed form including your Registration Number.
- **Send to: CHEPCares@CHEP.com** or CHEP Charitable Foundation, Inc. 7501 Greenbriar Parkway, Orlando, FL 32819

Step 2: Charitable organization to complete:

Exact Name of Organization

DLN or EIN (United States)

Contact Name

Registration Number (Canada)

Address

I certify that the above gift has been received, that is represents the gift of one person only, and that it will be used to support the primary objectives of this organization, which is classified as a tax-exempt, 501(c)(3) organization according to the United States Internal Revenue Code or Charity certified by the Canadian Government. I enclose a copy of the current letter from the IRS regarding the tax-deductibility of the contributions for income tax purposes and certify that such letter has not revoked or modified as of the date hereof or provided Registration Number for Canadian organization. I further certify that this gift is not in payment of tuition, books, fees, alumni dues, memberships, subscriptions, tickets to event(s) or similar items and that any matching gift will not be used for any such purpose.

Date Gift Received

City

State

Zip

Amount Received

Contact Phone Number

Amount Eligible for Tax Deduction

Authorized Signature**CHEP**

A Brambles Company

Title