

## JAMES CASH PENNEY VOLUNTEER GRANT PROGRAM

# Earn up to \$600 a year for your favorite cause

Volunteer, log your hours and get a James Cash Penney Volunteer Grant for a registered 501(c)3 charity of your choice.



### Sample activities that count towards a James Cash Penney Volunteer Grant:

#### Volunteer for a registered 501(c)3 charity:

- Volunteer at a food bank
- Organize a fundraiser or event
- Serve on a board or committee
- Create materials and tools for charities to achieve their mission
- Volunteer on personal time with one of JCPenney's philanthropic partners
- Assist at a pet adoption event

#### Support local schools:

- Volunteer at a school event
- Speak at a career day
- Organize a PTA event or activity
- Mentor/tutor students

#### Get involved in community activities:

- Organize or participate in a local park clean-up
- Coach a youth sports team
- Build the set for a local theater production
- Participate in a walk for a cause
- Organize Girl/Boy Scout troop activities
- Donate blood

### There are only a few activities that don't count towards a James Cash Penney Volunteer Grant:

- Marching in a protest
- Political campaigning or election day poll working
- Helping your own kids or siblings with homework
- Fostering a dog/pet
- Leading a church group, youth group, or bible study

After you volunteer, get a grant for your favorite 501(c)3 charity by following these simple steps:

#### Step 1:

Go to Associate Kiosk > My Money > My Giving > Log Hours and complete each field with requested information

**Please note:** If you volunteered for a registered 501(c)3 charity, search for its name in the relevant field. If the charity where you volunteered does not populate in the system, that might mean you're the first person from JCPenney to volunteer for that organization. The system will prompt you to nominate your charity.

In the event you volunteered outside of a registered 501(c)3 charity (for a municipal park clean up or public school career day, for example), you can still log your hours. Simply assign the volunteer hours to "The JCPenney Foundation" and add relevant details in the "What did you do?" section.

#### Step 2:

Once you've logged a minimum of ten (10) volunteer hours, your My Giving page will prompt you to make a \$150 James Cash Penney Volunteer Grant. Follow instructions to complete the grant.

**Please note:** You may donate up to \$600 per year. Donations will be made automatically on your behalf to the charity of your choice. Only 501(c)3 charities registered in My Giving are eligible to receive James Cash Penney Volunteer Grants. If your chosen 501(c)3 charity does not populate in the system, that might mean you're the first person from JCPenney to donate to that organization. The system will prompt you to nominate your preferred charity.

For more information, visit the 'Tools you can use' page on the My Giving portal. Additional questions? Contact [philanthropy-sm@jcp.com](mailto:philanthropy-sm@jcp.com).