



## LP Foundation

### LP Employee Charitable Giving Match Request Form

Employee Name:
Work Location:
Amount donated:
Non-Profit or Public School name and address to send matching check:

Employee Signature:	Date of Donation:
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#### INSTRUCTIONS

- Matches will be paid once per quarter.
- Maximum match: \$1,000 per individual, per year; minimum match per transaction: \$20.
- Please return this form to [Tammy.Dennis@lpcorp.com](mailto:Tammy.Dennis@lpcorp.com) or mail hard copy to Tammy Dennis in the Nashville office.
- *Attach a receipt of your donation from the charity.*
- To be considered for matching donations, organizations must be K-12 public schools, 501 (c) (3) or Canadian Registered Charities. *No matches can be made to fraternal, religious or political organizations.*

Although the LP Foundation will match most qualifying organizations, our focus areas are shelter programs, K-12 public schools, environmental organizations, and social services in the communities in which we operate.

- Please keep a copy of this form for your records. Employees who participate in United Way donations through payroll deduction do not need to submit a request; match will be consolidated and paid at year end.