

THE SHERWIN-WILLIAMS FOUNDATION GRANTS FOR VOLUNTEERS PROGRAM

PLAN

The Sherwin-Williams Foundation will contribute a maximum of \$200 USD to qualifying organizations upon the request of eligible participants. Grants will be made annually.

Participants eligible to request grants under this Program for qualifying organizations are:

- (a) All active, full-time or part-time U.S. or Canadian employees of The Sherwin-Williams Company or subsidiaries thereof (at least 80 percent owned) with at least one year of continuous service;
- (b) All members of The Sherwin-Williams Company Board of Directors; or
- (c) All retirees who have retired from The Sherwin-Williams Company as active, full-time, salaried U.S. or Canadian employees; and

Who also:

- (i) have donated a minimum of 50 hours of volunteer time to the organization (excluding time during which the participant was on an excused absence from work), and
- (ii) are employees, directors or retirees of Sherwin-Williams during the time the volunteer service is performed.

A participant may apply during each calendar year (based upon qualifying service for the previous calendar year) for up to three organizations receiving the required minimum amount of volunteer service time. Volunteer time related to applications for consecutive years must not overlap.

The organizations eligible to receive a matching gift under this Program are:

- (a) All organizations that are created or organized in the United States, Canada, or any possession thereof and recognized as tax-exempt entities (see IRS Exempt Organization Select Check) under Internal Revenue Code section 501(c)(3); this includes educational institutions or tax-exempt affiliates of such organizations; or
- (b) Those which provide the Company with a current IRS determination letter evidencing the organization's tax-exempt status, and are not subject to any of the program's named exclusions.

Many Sherwin-Williams employees perform vital service through their lodges, professional groups, or civic clubs such as Lions, Kiwanis, or Civitan. Some of these groups do not themselves qualify for Foundation grants because they do not have tax-exempt status under Section 501(c)(3). However, these groups usually perform fund-raising and other tasks in support of community agencies which do have 501(c)(3) status. In these cases, you are entitled to list your activities in your civic club which are performed for the tax-exempt charitable organizations. The Sherwin-Williams Foundation grant will go directly to the charitable agency.

It is intended that The Sherwin-Williams Foundation Grants for Volunteers Program shall be a continuing program. However, the Foundation retains the right to suspend, change, revoke, or terminate the program at any time. If a contribution issued by the Foundation is at any time determined to have been an ineligible contribution, the Foundation retains the right to have its contribution refunded by the recipient institution. This discretion and the administration of this Plan shall be determined by The Sherwin-Williams Foundation and its decisions shall be final.

PROCEDURE

To arrange for a Sherwin-Williams Foundation grant, participants must complete fully Parts 1 and 3 on the opposite page and send the entire form (include this page) to the organization. The organization must complete Part 2 and return the form to:

**The Sherwin-Williams Foundation
Grants for Volunteers Program
101 W. Prospect Ave.
Cleveland, OH 44115**

To qualify for a grant, the form must be received by The Sherwin-Williams Foundation no later than March 31 of the year following the calendar year in which the service was performed.

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PART 1: To be completed by the volunteer who will send this form to the organization.

VOLUNTEER'S NAME (LAST, FIRST, INITIAL)	HIRE/RETIREMENT DATE	<input type="checkbox"/> EMPLOYEE <input type="checkbox"/> RETIREE <input type="checkbox"/> DIRECTOR
VOLUNTEER'S EMPLOYEE ID NUMBER (FROM GEMS)	NAME OF ORGANIZATION	
SHERWIN-WILLIAMS GROUP/DIVISION	NUMBER OF VOLUNTEER SERVICE HOURS/TIMEFRAME OF VOLUNTEER ACTIVITY	
WORK LOCATION/CITY, STATE/PROVINCE, ZIP/POSTAL CODE	CHECK COUNTRY <input type="checkbox"/> U.S. <input type="checkbox"/> CANADA	
SIGNATURE OF DONOR	DATE	

I am eligible to request a grant for your organization from The Sherwin-Williams Foundation pursuant to the provisions of the Foundation's Grants for Volunteers program. I authorize the organization named to report this application to the Foundation for purposes of qualifying for a grant and certify that the volunteer service listed above has been performed in the amount and timeframe indicated.

PART 2: To be completed by eligible organization. Entire form should be returned to: The Sherwin-Williams Foundation, Grants for Volunteers, 101 W. Prospect Avenue, Cleveland, OH 44115

The above-named volunteer has performed _____ service hours during the period _____ to _____ of calendar year _____ for (name of organization) _____

Which I certify is an exempt organization and contributions made thereto are deductible for tax purposes as provided by the Internal Revenue Code, and that such contribution is not classified as a prohibited expenditure as defined under the Internal Revenue Code. I further certify that the gift is not a payment for services or fees or any type of payment not made as a direct contribution. **Enclosed is a copy of the most recent IRS determination letter evidencing the organization's tax-exempt status (if no determination letter is available, please attach an explanation).**

Organization's federal tax ID number (EIN): _____

NAME OF EXECUTIVE DIRECTOR/FINANCIAL OFFICER (PRINT/TYPE)	CONTACT PHONE NUMBER
NAME OF DONEE ORGANIZATION	SIGNATURE OF EXECUTIVE DIRECTOR/FINANCIAL OFFICER
STREET ADDRESS	DATE
CITY, STATE/PROVINCE, ZIP/POSTAL CODE	

PART 3: To be completed by volunteer. This part of the application will be sent to the volunteer after verification by the Foundation that the volunteer service was performed and that the organization qualifies for a grant.

This will confirm that the Foundation has made a grant to the below-named organization in accordance with the provisions of The Sherwin-Williams Foundation Grants for Volunteers Program.

NAME OF ORGANIZATION	CITY, STATE/PROVINCE, ZIP/POSTAL CODE	AMOUNT OF GRANT \$ _____ USD
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THIS SECTION FOR STAFF USE ONLY

VOLUNTEER'S NAME (PRINT/TYPE)	SIGNATURE OF DIRECTOR, SHERWIN-WILLIAMS FOUNDATION MATCHING GIFTS PROGRAM
HOME ADDRESS, NUMBER AND STREET	DATE
CITY, STATE/PROVINCE, ZIP/POSTAL CODE	