

Southern Company Gas Charitable Foundation Educational Matching Gift Program



Southern Company Gas
Charitable Foundation

Purpose

The purpose of the program is to encourage employees, retirees, and directors of Southern Company Gas and its subsidiaries to join the Southern Company Gas Charitable Foundation in its financial support of educational institutions.

General

Matching gifts are Southern Company Gas Charitable Foundation contributions in amounts equal to those made by eligible individuals to approved private and tax-assisted schools of higher education, within a range of \$25 to \$1,000 per individual, annually. Only gifts that support the primary educational objectives of these institutions will be matched.

Eligible Individuals

- Regular full-time and part-time employees of Southern Company Gas and its subsidiaries. For new hires and rehires, the matching gift eligibility begins on the 31st day of full-time employment.
- Retired employees receiving or received a service or disability pension from the Company.
- Directors of Southern Company Gas.
- The individual need not have attended the educational institution to which he or she contributes.

Eligible Institutions

- Degree-granting graduate and professional schools, universities, four-year and two-year colleges, seminaries and theological schools and technical institutes in the contiguous United States Alaska or Hawaii that are regionally or professionally accredited, as appropriate, and are recognized by the Internal Revenue Service as tax-exempt, contributions to which are deductible for income tax purposes.
- The individual also can give to an alumni fund, foundation or association that has a tax-exempt status and that certifies that the gifts will be used for the institution's financial support.

Eligible Gifts

- Southern Company Gas Charitable Foundation will match personal contributions to a maximum of \$1,000 per individual, per calendar year. Each single gift to be matched must be at least \$25.
- Gifts of cash or marketable securities must be paid, not merely pledged.
- The Educational Matching Gift Program Coordinator of the Foundation must receive a completed form from the institution within three months of the date of the gift.

Ineligible Gifts

- Gifts to elementary and secondary schools.
- Dues or gifts to alumni groups that are not distributed to affiliated eligible educational institutions.
- Amounts payable as dues or subscription fees for publications.
- Insurance premium payments.
- Payments in lieu of tuition, books, or other student fees.
- Gifts for non-scholastic programs, such as athletics (including athletic booster clubs) or stadium construction.
- Gifts intended to fulfill a person's pledges, tithes, or other church-related financial commitments.

Administrative Conditions

The Southern Company Gas Charitable Foundation reserves the right to suspend, change, revoke or terminate this program any time. No obligation is imposed upon or accepted by the Foundation by reason of the Educational Matching Gift Program. The interpretation, application and administration shall be determined by the Foundation and its decision will be final.

Application Procedure

Donor will fill out appropriate sections of Educational Matching Gift form and submit it to a qualified educational institution with the gift. The educational institution will complete the form and mail it to the Educational Matching Gift Program Coordinator for the Foundation. After verification by the Foundation that a gift qualifies for matching, the acknowledgment section of the form will be sent to the donor. A check will be sent by the Foundation to the qualifying institution on a quarterly basis.

Southern Company Gas Charitable Foundation | Philanthropic Support — 1601 | P.O. Box 4569 Atlanta, GA 30302

SCGFoundation@southernco.com



For Internal Use Only

Southern Company Gas Charitable Foundation is pleased to inform your contribution has been matched as you indicated below under the EDUCATIONAL MATCHING GIFT PROGRAM.

Southern Company Gas Charitable Foundation Payment	Payment Date
\$	

The Foundation was unable to match your gift because:

- gift does not meet minimum monetary requirement;
- ineligible institution
- maximum annual monetary limit previously reached.

Section I - To be completed by donor (Please type or print.)

By submitting this form, you certify that the information is correct and that your gift fully complies with the provisions of the program (see previous page). This section will be returned to you by the Southern Company Gas Charitable Foundation when your gift has been reported by the institution.

Gift	Request Date	Matching Amount (\$25 Min) (\$1,000 Max)	Institution Name

Donor's Name		City, State, Zip	
Home Address		Email Address	
		Phone	

Section II - To be completed by donor; then send form to institution with gift (Please type or print)

Donor Information		Gift Information (\$25 Min) (\$1,000 Max)			
Employee ID Number	Donor Status	Gift Date	Gift Amount \$	Gift Form	
	<input type="checkbox"/> Retiree <input type="checkbox"/> Full-time			<input type="checkbox"/> Cash <input type="checkbox"/> Securities	<input type="checkbox"/> Check <input type="checkbox"/> Credit card
	<input type="checkbox"/> Director <input type="checkbox"/> Part-time				
Donor's Name		Institution Name			
Address		Mailing Address			
City, State, Zip		City, State, Zip			
Phone		Securities: No. of Shares			
Company Name (i.e. AGL, VNG)		Stock Name			
		Owner(s) Of Security			

I certify that the information submitted is correct and that my gift fully complies with the provisions of the program.

	Donor's Signature		Submit Form
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Section III - To be completed by Institution. (Note: See previous page for complete form mailing instructions)

I certify that the above-indicated gift has been received and that it will be used to support the primary objectives of this institution, which is classified as a tax-exempt organization by the United States Internal Revenue Service. (If this organization has not previously received a matching gift under this program, please attach a copy of your current U.S. Internal Revenue Code Section 501 (c)(3) exemption form.

Signature of Authorized Financial Officer		TIN / EIN	
Please Print or Type Name and Title of Above		Phone	
Date Signed		Email	

Submit Form