



W. W. Norton & Company

Matching Gift Form

W.W. Norton & Company's Matching Gift Program provides for the Company to match, dollar for dollar, contributions made by its employees and/or spouses to: **(a)** an accredited school, college, or university, or the library of such an institution, **(b)** a public library, and **(c)** a literacy charity. Occasionally, Norton will also match contributions to certain disaster relief organizations during a limited period of time, as announced by the Company. Please note that the calendar year limit per family is \$10,000. In making your contribution, simply enclose a copy of the form below with your contribution. The organization should then certify it and return: **(a)** the completed form, **(b) a copy of their 501(c)(3) federal tax-exempt letter**, and **(c) a photocopy of the donation check or other verifiable proof of contribution** to Norton. If the contribution is in the name of a spouse, please ensure that the employee's name, if different, is also on the form. Forms submitted without all of the above will not be processed.

PART A - DONOR INFORMATION

Donor Name

Employee Name (if Donor is Spouse)

Home Address

Phone Number

Email Address

Exact Date of Gift

Amount of Gift

Type of Gift (cash/check/credit)

I hereby certify that neither my family nor I will derive any direct or indirect financial or material benefit from this contribution. I authorize the above-named recipient organization to report this gift to W.W. Norton & Company, Inc. for the purpose of applying a matching gift. I certify that my gift is a voluntary contribution, that it fully complies with the provisions of the program described herein, and does not represent in any way a fee for a service or benefit. I have read and understood the guidelines of the W.W. Norton & Company, Inc. Matching Gift Program.

Donor Signature

Date

PART B- ORGANIZATION INFORMATION

Organization Name

Business Address

Phone Number

Contact Email

Employer Identification Number (EIN)

Exact Date Gift was Received

Amount of Gift

Type of Gift (cash/check/credit)

I hereby certify that this organization meets the eligibility requirements of the W.W. Norton & Company, Inc. Matching Gift Program, and that neither the donor nor Norton will derive any personal material benefit from this gift or match.

Authorized Officer's Name & Title (Please Print)

Signature of Officer

Date

PLEASE MAIL: a) Completed form, b) Copy of 501(c)(3) Federal tax-exempt letter, AND c) Copy of the donation check/receipt to:

Madeline Lonky

W. W. Norton & Company, Inc.

500 Fifth Avenue New York, NY 10110