

Novartis Volunteer Grant and Matching Gift Guidelines

Novartis Pharmaceuticals Corporation employees have the opportunity to support several local and national charitable initiatives via opportunities offered in the workplace.

Novartis Matching Gift Program:

Our Matching Gift Program encourages individual financial support of 501(c)3 health organizations and education institutions by providing employees with the opportunity to make contributions which the company will match dollar-for-dollar for gifts up to USD 5000 per employee in each calendar year.

Novartis Volunteer Grant Program:

Novartis improves the quality of life in our community by providing our employees with opportunities to volunteer their time and leadership skills to develop and support sustainable communities.

The Employee Volunteer Grants Program is designed to encourage employees to volunteer with non-profit organizations by providing grants to qualifying organizations where Novartis employees volunteer.

Employees who contribute at least 40 hours of volunteer time to a qualifying organization can have up to USD 250 donated to the nonprofit organization where they volunteered. The maximum amount an organization can receive is USD 2500 a year through this program.

If a Novartis employee serves on the board of a non-profit organization, Novartis will donate USD 750 to the nonprofit organization after one year of board service. Grants for board service are renewable annually for up to 3 years on or until the employee--™s board service ends, whichever event occurs first.

In addition, to encourage teambuilding and foster a spirit of collaboration, Novartis will donate USD 500 to a nonprofit organization where five or more employees volunteer as a team on a specific project, exclusive of Community Partnership Day. The maximum grant an organization can receive through this program is USD 5000 a year.