

## Tremco Incorporated

### Application for Match Request to Charitable Organizations

Tremco Incorporated offers a Charitable Matching Program for Company employees who wish to offer financial support to charitable organizations of their choice. Qualifying organizations include those that focus on: providing basic and special needs for individuals, families, children, or the aging, including health and wellness; community health; environmental; and/or education. Active employees may contribute from \$100 to \$1,000 each fiscal year. Tremco Incorporated will match contributions to qualifying organizations on a one-to-one basis, not to exceed the maximum of \$1,000 each fiscal year.

#### Eligible Persons

- Full-time employees of the Company.

#### Qualifying Organizations

- US: Organizations are generally eligible if they are a 501 (c) (3) organization or an approved educational institution recognized by the state in which the employee lives.
- CANADA: Charitable organizations registered with Canada Revenue Agency.

#### Administration

- **Proof of the contribution, a copy of the organization's W-9 and the match request application below must be sent to the applicable Human Resources Department to be processed.**

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#### Donor Information

Attached is a record of my personal gift in the amount of \$\_\_\_\_\_ to the following Charitable organization\_\_\_\_\_. The Charitable organization's address is\_\_\_\_\_.

I request that the amount of \$\_\_\_\_\_ be matched by Tremco Incorporated.

Name\_\_\_\_\_ Signature\_\_\_\_\_

Positior \_\_\_\_\_ Date \_\_\_\_\_

*By signing this form, I authorize the charitable organization listed above to report my contribution to Tremco Incorporated for the purpose of qualifying for a matching contribution.*

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HR Approval \_\_\_\_\_ Date \_\_\_\_\_