

# VOLKSWAGEN

GROUP OF AMERICA

## Request for Matching Gift Donation Form

### Instructions:

To apply for approval, submit the completed form, a copy of the organization's tax-exempt determination letter verifying the qualification of the organization as tax-exempt under Section 501(c)(3) of the U.S. Internal Revenue code, and your proof of payment to the following address:

Matching Gift Donation Program  
c/o VWGoA Public Relations Department  
2200 Ferdinand Porsche Drive  
Herndon, VA 20171  
or email all materials to: [extern.Trisha.Fletcher@vw.com](mailto:extern.Trisha.Fletcher@vw.com)

Employees of Bentley Motors, Inc. should submit materials to:  
Bentley Motors Inc.  
2200 Ferdinand Porsche Drive  
Herndon, VA 20171  
or email all materials to: [Linda.Krentler@bentley-usa.com](mailto:Linda.Krentler@bentley-usa.com)

**Note:** If there is any question as to whether the organization meets the criteria in the Matching Gift Donation Program Guidelines, the decision of the Corporate Contributions Committee is final. Incomplete forms may not be processed. Donations are matched on a quarterly basis. VW Chattanooga employees are not qualified for the matching donation program.

### EMPLOYEE INFORMATION

Date Requested:	_____	Department:	_____
Employee Name:	_____	Phone:	_____
E-Mail Address:	_____	Location:	_____

### ORGANIZATION AND DONATION INFORMATION

Organization Name:	_____	Amount:	_____
Purpose of the Organization:	_____	Organization Phone:	_____
Organization Address:	_____		_____
For Credit To:	_____		
			Complete only if you would like to request funds be credited to a specific individual. <u>No guarantee can be made of when or if funds will be credited.</u>
Employee Signature:	_____	Date:	_____