

# WESTERN TILE & MARBLE

## Matching Gifts Program Request Form

SECTION A—DONOR	
Please complete this section and send it, with your contribution, to the recipient organization. The recipient organization will complete Section B.	
Name	Employee ID # (found on your pay stub)
Address	City/State/Zip
Phone	Email
Select the type of gift(s) for which you are requesting Matching Gifts and complete the information in the corresponding box(es)	
<b>VOLUNTEER GIFTS</b> (complete this section ONLY if you are requesting Matching Gifts for volunteer hours worked)	
Organization Name	Number of Hours Worked (minimum of 10)
City/State	Amount of Matched Request (\$15/hour) \$
Dates Volunteer Hours Were Performed	
<b>MONETARY GIFTS</b> (complete this section ONLY if you are requesting Matching Gifts for monetary donation)	
Organization Name	Date of Gift
City/State	Amount of Gift (minimum \$25) \$
Type of Gift (check one) <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card	Amount of Matched Request \$
<b>Certification Statement</b> I hereby certify that the information I have provided is complete and correct to the best of my knowledge, that my gift complies with the provisions of the program set forth on this form and that my gift is not to be used for international or sectarian purposes. I understand that only the tax-deductible portion of my donation is eligible for matching by the Western Tile & Marble Matching Gifts program.	
Donor Signature	Date

SECTION B—RECIPIENT ORGANIZATION	
Please complete the following info and send to: Western Tile & Marble Matching Gifts Program, 7140 180th Ave NE, Redmond, WA 98052	
Federal Employer ID #	Organization Name
Mailing Address	City/State/Zip
Phone	Fax
Email	Website
Gift Amount/Hours Worked	Tax Deductible Amount
<b>Certification Statement</b> I hereby certify that 1) the receipt of the gift described herein, 2) the eligibility of this organization, 3) and the use of these funds conform with the Western Tile & Marble Matching Gifts Program guidelines.	
Name of Organization Representative	Title
Signature	Date
Western Tile & Marble reserves the right, at any time, to modify or discontinue this program. The interpretation, application and administration of the provisions of this program shall be determined solely by Western Tile & Marble, and its decisions shall be final.	

For more information, please contact Western Tile & Marble Matching Gifts Program at:  
7140 180<sup>th</sup> Ave NE, Redmond, WA 98052 or 425.629.7200